



Financial Aid Office  
Phone: (973) 655-7600  
Submit directly to boschermurpc@mail.montclair.edu

**Please Note:**

- You must file a 2023—2024 Free Application for Federal Student Aid (FAFSA)

**REQUEST FOR REVIEW - UNUSUAL CIRCUMSTANCES  
2023 - 2024 ACADEMIC YEAR**

SUBMIT no later than 10 days before your last day of class

***You must print out and complete ONLY the application page of this document (page 2).***

***Submit your application with the specific documentation listed for your circumstance on the last page.***

C on the application.

B or

Once all documents are received, processing takes 7-10 days. Results will be posted to NEST – please monitor for changes under Financial Aid Requirements and Financial Aid Awards.

**\*NJ HESAA Grant eligibility has earlier deadlines**

**REQUEST FOR REVIEW APPLICATION  
UNUSUAL CIRCUMSTANCES  
2023 - 2024 ACADEMIC YEAR**

Student Name: \_\_\_\_\_ ID#:   M\_\_\_\_\_

Complete Mailing Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Student MSU Email AddrTd

## Required Documents for Request for Review (submit as pdf files):

You must submit the home copy (not IRS Transcript) of the 2021 and 2022 federal tax returns, all pages and schedules 1 – 3 and A, B, C, D, E, and NJ return, no worksheets. Typically, the tax return is 2-10 pages.

In addition to the 2021 and 2022 federal tax returns, please submit the documentation indicated below as required to support your request:

### Loss of Employment or Wages:

- Statement (on company letterhead) from prior employer(s) stating termination dates [if applicable], AND
- Last pay stub(s) from all prior position(s), including vacation and severance pay, AND
- Most recent pay stub for current employer(s) [if applicable], AND
- Documentation of Unemployment benefits with amount or denial. Unemployed person **must** file (in NJ - <https://www.myunemployment.nj.gov/>)

### Loss of Unemployment Compensation or Untaxed Income or Benefits:

- Statement from agency that terminated benefits indicating date of termination and total amount of benefits received for the current year

### Separation of Wage Earners:

- Copy of legal separation document, OR
- Signed statement from your attorney, OR
- Proof of different legal residence for the party who left the household (driver's license, apartment lease, utility bill (not a cell phone bill), etc.)
- Documentation of spousal and/or child support, if applicable

### Divorce of Wage Earners:

- Divorce decree with spousal and/or child support documentation

### Death of Wage Earner:

- Death Certificate, OR
- Obituary notice, OR
- Bill from funeral home

### Disability of Wage Earner:

- Amount of benefits (short and/or long term) received since disability began, AND
- Documentation of all other income earned or received for the current year

### Unusual Medical/Dental Expenses:

- Schedule A from the Federal 1040 form for 2021 or 2022 as applicable, OR
- Credit card statements, receipts marked paid, or statements from the medical provider listing all payments

### Rollover of IRA or pension funds:

- 1099-R form AND
- 2021 federal 1040 tax return page 1

NJ Grant deadlines are earlier each term.