Independent Study Application

Please allow 5 – 10 business days for processing.

Incomplete forms will not be processed. Please type or print legibly.

Regulations: The approved academic policy governing Independent Study provides for two methods under which a student may register for Independent Study.
The faculty member and the student shall execute a written statement concerning the level of expectation of the Independent Study. This should include date due, content and method of evaluation. It is recommended that a student have a cumulative average of 2.00 or higher before attempting an Independent Study.

Procedure: A student must complete this form and receive approval by the instructor and chairperson of the department in which the independent study is taken. When approved, this form must be submitted during a prescribed registration period to The Office of the Registrar. The Office of the Registrar will maintain a copy.
The departmental office should retain its own copy for the Chairperson's and faculty member's files.

Note: Please be sure that there are no holds on your account.
If a [illegible]

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